

# RESEARCH ETHICAL COMMITTEE

2023-24



SHREE ANANT SMRITI CHARITABLE TRUST KASAL'S,

INSTITUTE OF NURSING KASAL,

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PREPARED BY-  
RESEARCH ETHICAL COMMITTEE  
SASCTK's, INSTITUTE OF NURSING, KASAL

## **RESEARCH ETHICAL COMMITTEE**

The research ethical committee of SASCTK's, Institute of Nursing, Kasal have an important role to play in ensuring the ethical standards and scientific merit of research involving human subjects. There are three important obligations placed on the ethics committee. Firstly, and most importantly, the ethics committee must ensure that the rights of research participants are protected. This is achieved by ensuring that individuals receive sufficient information, which can be easily understood, and ensuring that appropriate strategies are in place to protect participants from potential adverse consequences of the research. Secondly, the research ethics committee has an obligation to society which provides the resources for research and will ultimately be affected by the results. Thirdly, the research ethics committee has an obligation to the researcher.

### **OBJECTIVES:**

1. To create academic awareness about responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity- and prevention of misconduct including plagiarism in academic writing among students, researchers, faculty- and other members of academic staff as well as any employee of institution.
2. to establish institutional mechanism through education and training to facilitate responsible conduct of research, study, project work, assignment, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
3. To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty, or staff of institution committing the act of plagiarism.

### **GUIDE LINES**

1. All the research proposals prepared by the staff or students shall be handed over to REC for review before the action of the study.
2. The proposal once accepted is issued a unique REC number, thereafter sent for ethical clearance.
3. The final report of sanctioned projects is compiled by the REC.
4. Dissertation research should not harm participants
5. One of the foundations of research ethics is the idea of informed consent means that participants should understand that they are taking part in research and what the research requires of them

## **MEETINGS:**

REC meetings or meeting of the executive board will be held 15 days prior to the starting of research work, with prior notification, or as deemed necessary by the president. Agenda prepared by the clerical head shall be approved by the president. Copies of the committee reports are filed in the meeting minutes book. Clerical head maintains the report of all the activities

## **ELECTIONS:**

REC conducts election every year for the empty post. The election of the officer's bearers will be held at the beginning of the academic year.

The executive board consist of president (Principal, ION), Research Administrative Officer (Faculty of ION) &, HODs of each department, Clerical Head and Student Researcher from each group. The term of office will be for one academic year.

## **RESPONSIBILITIES OF OFFICERS:**

### ***SECTION I: PRESIDENT***

- The president is the representative of the REC to the faculty.
- The president presides at all meetings of the organization and of the executive board.

### ***SECTION II: RESEARCH ADMINISTRATIVE OFFICE***

- Research administrative officer is the faculty of the college of nursing.
- The research administrative officer will be responsible for the coordination of student representatives to student body.
- Research administrative officer assists the president in carrying out the meeting and activities of the association.
- The research administrative officer will serve a term of one or two years. If unable to fulfil obligations, said advisor may appoint a new advisor with the executive board's approval.

### ***SECTION III: HEAD OF DEPARTMENTS***

- HODs will be responsible for the conduction of Research activity according to allotted student group.
- HODs will maintain the dignity and ethnicity of the student activity.
- HODs will guide the students in Research activity.

### ***SECTION IV: CLERICAL HEAD***

- Clerical head will maintain all the meeting minutes of all meeting conducted.
- Clerical Head will make agenda and will send the agenda to respective meeting members at least 15 days prior to the meeting.

**SECTION V: STUDENT MEMBER:**

- Student member will conduct the research study.
- Student member will obtain Clearance certificate from REC.
- Student member will maintain confidentiality & privacy of the participants.
- Student member will get eligible for final examination only after submission of Research Study.

**ACTION PLAN FOR ACADEMIC YEAR 2023-24**

<b>Sr. No.</b>	<b>EVENT</b>	<b>TENTATIVE DATE</b>
1	Academic Meeting 2023-24	01 <sup>st</sup> March 2024
2	Grouping of Students	2 <sup>nd</sup> March 2024
3	Synopsis Presentation	10 <sup>th</sup> August 2024
4	Final Submission of Study	16 <sup>th</sup> September 2024

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