

SASCTK's, Insitute of Nursing, Kasal

Rules & regulation



All the rules & regulations and academic norms necessary for the smooth functioning of the college. Students are advised to keep themselves updated on those norms and follow them accordingly.

1. Any requisition or leave letter by the students to the principal should come through class coordinator & vice principal.
2. No meeting should be held in the campus without prior permission from principal
3. Two wheelers and four wheelers owned by students should be parked at appropriate place.
4. No student shall enter the class or leave the class without the permission of the lecturer.
5. Late comers can enter the class only if permitted by the class coordinator and principal.
6. All decisions taken by the management are final and binding on the students
7. If students have any problem, they should inform the class representative and the class representative will intimate in to the class coordinator level than the class coordinator will present it to the principal no student should be pass the above mention channels. Expectations are allowed if problem is at most urgent and serious

- Dress code: -

Boy: - pant, shirt, apron shoes with socks & id card compulsory

Girls: - salwar kameez, apron, shoes with socks & id card compulsory

1. Every student is expected to dress simply, modestly.
2. Students should not use college apron or college uniform after college
3. Boys are permitted to wear properly ironed tucked-in shirt (half/full sleeves) pant with belt & shoes with socks
 - Shirt should be buttoned properly
 - T-shirt for Jeans is not allowed
 - Proper hair dressing & well shaven face is mandatory.
 - It is compulsory for all student to attend assembly in the morning



8. Students should maintain silence in classes, library, office reading room & in corridor.
9. Students should take care of college property
 - Writing on walls, pillars, bath rooms, furniture or black boards is strictly prohibited.
 - Furniture in the class rooms should not be moved or displaced
 - Students must help keep the institute neat and clean and also preserve and maintain the greeneries. Eatables / beverages are not allowed inside the study areas including labs, library, office & college bus.
 - Students must conserve electricity and water. They must switch off lights & fans when they leave the class room, laboratories.
10. If students are in need to get leave from college & hospital for any emergency leave, students should sanction the leave form, class teacher, clinical instructor, vice principal & principal
11. Use of mobile phones in the classrooms, library, labs, office area & college bus etc. is strictly prohibited.
12. Ragging, consuming alcohol and smoking are strictly prohibited in the hostel and college campus.
13. In the event of continued poor performance in internal tests and poor class attendance by any student, the principal has the authority to withhold permission for him/her to write the university examinations
14. Irregular attendance, indifference in regard to class work and examination, discourtesy towards teachers, insubordination, obscenity in word and act, willful damage to college property, anti-social activities etc. Are liable for disciplinary action which includes expulsion from the college.
15. The principal shall have the power to expel any student from the college if the student is guilty of serious misconduct or student's presence in the college is injurious to the order and discipline.
16. Students are not allowed to come directly in the principal office they can come only with the permission of office staff.

Laboratory: -

1. Articles should be handled with care.



2. Once used articles should be washed, dried and replace into their proper place.
3. Biomedical waste management practice should be observed strictly.
4. Beds should be made neat & tide after each practice.
5. Inventory register should be updated by the assigned student at regular interval after careful checking of each article.
6. If an article is broken or damaged by any student or faculty it should be duly replace by the concerned person.
7. Before leaving the laboratories, windows and doors should be closed properly beds, trolleys, bedside lockers etc. Should be arranged neatly as well.
8. Handwashing/washing areas should be kept clean.
9. After each practice the inventory key should be returned to faculty in charge or lab in-charge.

Library rules & regulation



1. All the users must observe total silence in the library & its environs at all times
2. Use of mobile phones is strictly prohibited
3. No library equipment may be moved modified or tampered with without permission from librarian

Borrowing procedure: -

1. Duration for books issuing and returning time 10.00am to 01.00pm & 01.30pm to 04.00pm
2. All borrowed material must be returned on 08 day.
3. All the users will be held responsible for any damage or loss of library material.
4. Users must ensure that the books the borrow are in good condition to avoid being held responsible for any damage noted while returning books.
5. Lost books must be reported to the librarian immediately & replace or paid for 08 days
6. Loss of library books that are recovered, must be handed to librarian as they remain the property of the college library
7. After due date charge rs.05/- day

Fine For Breaking Rules and Regulations



1. If not followed following uniform

- Id
- Black Socks
- Shoes
- Apron
- Hair net
- Suncoat

100 Rs.

2. Fine if find following

- Multicolor clips
- Mehndi
- Nail paint
- Long nails
- If civil dress is not properly wear (Dress should not be sleeveless, Transparent, back neck not more than 6 cm)

100 Rs.

2. Ornaments- 500 Rs.

3. Jeans, long hairs of boys (if more than 5 cm) and not properly shaving, highlighting the hairs- 500 Rs.

4. Mobile use - 1000 Rs.

5. College property harm- As per college management decision

(Note: fine should be submitted within 7 days)